

AGENDA

Kick of meeting

WE GET!

Women Entrepreneurs- Generating Enhanced Training: Opening New Perspectives

2020-1-NL01-KA204-064559

20.11.2020 and 30.11.2020

No	Topic	Partner	
1.	Partners presentations	All Partners	10:00 – 11:30
Coffee			11:30 – 11:45
2.	Global vision of the project <ul style="list-style-type: none"> ● Partner consortium ● Objectives ● Definition of participants' profile and stakeholders ● IOs approach and methodology, project activities schedule and Gantt chart ● ME - deadlines ● Revision of partners' roles, tasks and responsibilities. ● Set up of the communication channels: creation of email account, Google online folders, etc. 	VIONE Consultancy	11:45 – 13:30
Lunch time			13:30 – 14:30

3.	Administration and documentation (monitored by P1) Revision of the financial plan: budget distribution, reporting periods, justification, payments, deadlines, etc.	VIONE Consultancy	14:30 – 15:30
Coffee			15:30 – 15:45
4.	IO1: activities and deadlines	RUSENSKA TARGOVSKO INDUSTRIALNA KAMARA	15:45 – 17:00
30.11.2020			
5.	Quality Assessment Plan Risk Management Protocol draft presented. Monitoring Plan, including a plan of the following meetings (both online and face-to-face)	Les Apprimeurs	10:00 – 11:30
Coffee			11:30 – 11:45
6.	Dissemination Plan discussed further.	KILCOOLEY WOMENS CENTRE	11:45 – 13:30
Lunch time			13:30 – 14:30
7.	Sustainability Plan	ISTITUTO DEI SORDI DI TORINO	14:30 – 16:00
8.	Discussions; Questions/Answers		16:00 – 17:00